

## 619-2016 ADDENDUM 1

### REQUEST FOR PROPOSAL FOR BIOSOLIDS LAND APPLICATION

#### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE  
REQUEST FOR PROPOSAL**

ISSUED: September 14, 2016  
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**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE REQUEST FOR PROPOSAL AND  
SHALL FORM A PART OF THE CONTRACT  
DOCUMENTS**

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.**

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#### **Questions and Answers**

- Q1 The City conducted an extensive public engagement program for the Biosolids Master Plan – which public engagement approaches were successful? Which were unsuccessful?
- A1 The public engagement program for the Biosolids Master Plan is summarized on the City's Water and Waste public engagement website: <http://wwdengage.winnipeg.ca/biosolids/documents/>. The Public Participation Reports include information on public events, such as attendance numbers, number of completed forms, etc. as well as other methods of feedback, number of respondents and survey results. The public engagement process for the Biosolids Master Plan focused on the citizens of Winnipeg.
- Q2 The project has the potential to result in a large number of stakeholders with numerous engagement approaches – is the City interested in inclusive or more targeted engagement?
- A2 The public engagement process for biosolids land application should target key stakeholders in the rural communities that will be affected by the program, such as council members of the Rural Municipalities, rural citizens and interest groups. The public engagement process should also provide opportunity for greater public input, such as online engagement, etc.
- Q3 What role will the City's Office of Public Engagement have in the project?
- A3 The City's Office of Public Engagement will review all public engagement documents and provide input on the public engagement processes.
- Q4 D15.1.3 of the RFP indicates that all public engagement materials must be submitted to the City for review and approval before providing to the public. Other recent City of Winnipeg RFPs have indicated that these materials need to be reviewed and approved by the Office of Public Engagement, Corporate Communications, and the City's Project Manager. Can the City confirm that these are the City entities that are required to review and approve the materials, or if reviews from other parties are required?
- A4 All public engagement documents will be reviewed using the internal City review processes for public engagement documents, including reviews by the Office of Public Engagement and the project team. As per the RFP, the anticipated City review period for public engagement documents is 4 weeks.
- Q5 Does the City have an assigned budget range for Phase 1 and 2 and can this budget range be shared?

A5 This information will not be shared at this time. Proposal Submissions should include all costs to complete the work as described in the RFP.

Q6 Aside from the 50 km travel constraint, has the City identified other constraints to the land application program from their perspective?

A6 Note that the travel constraint is not 50 km. See E11.4.3 for the travel constraints and E11.6.3 for reasons the City and Rural Municipalities may reject Delivery Site(s) and/or Application Sites.

In addition, biosolids land application must comply with all applicable standards, regulations, legislative requirements, etc. as outlined in the RFP.